Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**WOMEN'S DEGREE COLLEGE, RAYAGADA**
Name of the head of the Institution	**Sushama Dash**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06856-223130**
Mobile no.	**9437434718**
Registered Email	**womenscollegergd@gmail.com**
Alternate Email	**womenscollegerayagada@yahoo.com**
Address	**Goutam Nagar Rayagada**
City/Town	**RAYAGADA**
State/UT	**Orissa**
Pincode	**765001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Archana Patnaik**
Phone no/Alternate Phone no.	**06856223130**
Mobile no.	**9438106011**
Registered Email	**womenscollegergd@gmail.com**
Alternate Email	**womenscollegerayagada@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.womenscollegerayagada.in

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**67.10**	**2007**	**31-Mar-2007**	**31-Mar-2012**

6. Date of Establishment of IQAC

22-Nov-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Inter Disciplinary Lecturer Session	**27-Aug-2018 10**	**330**
Career Counseling	**07-Sep-2018 1**	**133**
Parent Teacher Meeting	**22-Sep-2018 1**	**106**
Study Tour	**27-Jan-2019**	**31**

	5	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
[View Uploaded File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Study Tour was organised to give exposure to the students 2. Parent Teacher Student Meeting was organised to collect feed backs regarding improvements in academics 3. Career Counselling organised in the filed of spoken English as a career, personality development and entrepreneurship 4. Inter Disciplinary Lecture sessions was organised to make the students aware about different other subjects topics related to their own subject.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Extra Mural Lecture Sessions	**To orient the students in different**

	areas of knowledge beyond the syllabus
Quiz Competition	To enhance the knowledge in general awarness
Spoken English training	To improve the Communication skill
Career Counseling programme	To help the students in selecting the career after graduation
To organise Teachers training programme	To enhance the knowledge of the teachers
To organise Parents Students Teachers Meeting	It helps to collect the feed backs from parents as wall as students on different issues related to academics

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
GOVERNING BODY WOMEN'S COLLEGE, RAYAGADA	17-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**27-Feb-2020**

17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Women's college Rayagada follows the curricular as prescribed by Berhampur University and gives guidelines for preparing curricular planning and its implementation . In 2016 college adopted the CBCS Syllabus as per the guidelines of Berhampur University . The curriculum is implemented through lesson plan.The Lesson plan is also prepared as per the academic calendar of Berhampur University and minimum standard given by department of Higher education. To make the lesson plan effective teachers decided the allotted papers unit into small components.It is based on the preparation of synopsis on each topic. According to the CBCS system classes are allotted. as per the

credit points . Every teacher decided the number of classes required for the topic. Lesson plan has two parts , one is Planning and another is reporting on progress. In implementation part the date , time and topics are mentioned. The lesson components are also supplemented with class notes , discussions , revisions and doubt clearing classes. In the lesson plan and progress is also verified by the principal and hods of different departments. If any deviation is found then the concerned teacher are notified regarding this. Is the course is not completed in time the concerned teachers are engaged with the extra classes to complete the syllabus. Surprise test and quiz tests are conducted to make the syllabus effective . Revision classes doubt clearing class, are provided. comprehensive questions are discussed related to the subject components of curriculum Every teachers decided the number of classes required for the topic. Lesson plan has two sides one is planning and another is reporting on progress. In the implementation part, the date, time and topic are mentioned . The lesson components are also supplemented with class notes, discussions, revisions and doubt clearing class. The lesson plan and progress is also verified by the principal and department heads if any deviation is there then the concerned teacher rectify the content as per the curriculum. If the course is not completed in time the teacher engages extra classes to finish up the course in time.The seminar presentations and the seminar themes are also selected as per the syllabus requirement .The students prepare a paper related to the topic and present it in the departmental seminar.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTs	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

	Projects / Internships
No Data Entered/Not Applicable !!!	

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The internal quality Assessment Cell has designed a feedback form for different stakeholders. The feedback is collected by calling the parents, students and teachers meeting. The meeting was conducted to address the different issues of the students as well as parents and teachers related to academic implementation. The feedback is collected through two ways i.e. Orally and a structured questionnaire form containing questions to collect the data related to students satisfaction regarding class room requirements, infrastructural facility, facilities inside the college campus and problems related to the understanding of the subjects and extracurricular activities, hostel services, canteen services etc., and Library Services. The feedback o students collected through structured questionnaire form having four sections - Section - I (Academics), Section - II (Infrastructure), Section - III (General Services and facilities), Section - IV (Others). The IQAC also collects the feedback from parents through a structured questionnaire form which focuses on collect the data on their satisfaction Level as well as the suggestions for improvement of the college. The suggestions of students, teachers and parents are noted down immediately and addressed by the college authority. The feedback on various aspects of curriculum is also discussed and taken from the teachers and students academic related issues. As the teachers play a pivotal role in implementation of the syllabus the inputs of the teachers are taken on time availability of course coverage for both theoretical and practical components and resource availability and strategy of improving the academic performance of the students. As teachers are given flexibility to handle the syllabus as per their planning which is in line with the academic calendar. All the teachers agreed that they have the freedom to adopt new teaching strategies for academic improvement. The feedback from the teachers revealed the validity and adequacy o the syllabus. in regular classes the teachers are taking the oral feed backs from the students regarding their doubts and academic problems. the said class teachers they address the problem immediately. Many times the teachers are also giving counselling and extra doubt clearing class to the students. the feed back system help us to collect the inputs regarding many aspects such as academics , class room environment teachers quality syllabus and course content of the said programme. the students feed back and parents feed back are given priority which are noted and addressed with in a short period of time. the feed back related to infrastructural facilities are also given importance like class room facility, electrification, library facility, common room facility, and toilet facility, drinking water facility are given priority.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	256	351	228

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	228	0	24	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
24	2	5	1	0	1

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a proctorial system .In procterial system one faculty is assigned with the number of students. .The faculty has to verify the students attendance at every month end and the absentee statement was notified after approval of the faculty incharge. The mentor generally counselled the students who are continuously absent from class . The absentee students parents are contacted and informed regarding the students absence from the class. The reasons of absence was also collected by the mentors .Besides that the mentor counselled the students and motivate the students for attending the class. 75 of attendance was taken as compulsory parameter for appearing the examination.The mentors are personally counselled the students, identifies the difficulties and also try to redress the difficulties of the students.Each department wise the proctors are allotted to the students.On everyday basis the the regular attendance also checked by the mentors of concerned departments. The reasons of absent from class was noted intimated to the appropriate authority.In many cases the principal also talk to the parents and the concerned students .If the student is having any medical problem then he/she is being asked to produce medical certificates.Sometimes fine is also imposed on the students. The main objective of the mentoring system to improve the attendance of the students in class, retention of the dropouts at the mid of the semester and improve the performance of the students in the year end / semester examinations.The mentors are very much well aware of the students academic problems and personally also takes care of the the students to relieve the stress of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
228	15	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
16	13	3	5	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts two types of internal evaluation system- 1- Internal assessment system which is mid-term examination system and secondly there is annual university examination . For semester examination is is conducted twice and for traditional system one promotional test examinations conducted by university. Such examinations are conducted under CCTV enabled classrooms, transparent and conducted according to the academic calendar for the CIE. It is conducted through the academic calendar prescribed by Berhampur University. Besides that the teachers generally evaluate the students through conducting surprise test. The evaluation is based on to achieve the programme specific objectives and learning outcomes. The teachers generally evaluate the internal examinations scripts and also shows the performances to the students. YThe feedbacks on the answers written are also discussed with the students. It helps to improve the students performances. The continuous evaluation is also conducted through IQAC cell. The quality initiatives and the steps taken are discussed in staff council and IQAC meetings. At the end of the year the audit team verified the departmental responsibilities and achievements in academics, result, curricular and extension activities and extra curricular activities . The principal verifies the lesson plan on quarterly basis and the lesson progress is also checked by head of the departments. The IQAC cell conducts the parents, students and teachers meeting to assess the students academic related problems and feedback are collected. The suggestions of the parents and students are collected and addressed as a part of continuous evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College follows the academic calendar as per the University guidelines. the Calendar. Every student of the College is expected to go through this calendar carefully. it contains valuable information. ofter mistakes are committed and inconviencees faced due to ignorance of rules on the part of the students. But ignorance of rules cannot be accepted as a valid excuse for mistake. hence every student should make it a point to read the calendar carefully. all these

rules, however, are subject to change by the Principal for the smooth working of the College and are not to be challenged in the court of law. principals decision with regard to anything not covered in the calendar or with regard to any dispute arising out of the interpretation of any clause or clauses therein final, subject to the rules of Berhhampur University/ Council of Higher Secondary Education, Odisha and the Department of Higher Education, Govt. of of Odisha. The University intimates the academic calendar for the examination schedules before commencement of the examination. the College accordingly communicates and notify the examination schedules to the students. college also follows the common minimum standard which also gives the calendar to conduct the examination , internal examinations and different programmes through our the year. the college prepare it own calendar which also gives information regarding the College rules and regulations general rules of discipline, pectoral system , college library facilities, special rules for the students, different statutory bodies and students union , admission procedure, hostel facilities and the contact details of the authorities and information about the in-charge authorities of different statutory bodies. so college calendar is also gives the details of the academic as well as examination and administrative information to the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.womenscollegerayagada.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	ARTS	173	164	94.79
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year					
Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year			
Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year	
Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index						
Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS awarness prgoramme at Womens college, RayagadYRC	IRCS,Odisha state Branch Bhubanesware	Awareness programme1	1	86
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	10	5	2	0	0	3	0	1	0
Added	0	0	0	0	0	0	0	0	0

| Total | 10 | 5 | 2 | 0 | 0 | 3 | 0 | 1 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has different academic and administrative committees .Each committees follows the statutory policies applicable to the concerned committee.Principal executes any academic and administrative plans and policies with the help of 28 sub-committees, viz. 1. IQAC Cell 2. NAAC Committee 3. Admission Committee 4. Excursion Committee 5. Swaccha College Committee 6. Internal Complaint Committee 7. Yoga Committee 8. Seminar Committee 9. NCC Committee 10. Canteen and Food Committee 11. Security Committee 12. NSS Committee 13. Committee for Disabled Students 14. Women Empowerment Cell 15. Competition and Meeting Committee 16. Prevention of Sexual Harassment Cell 17. Alumnae Committee 18. Discipline Committee 19. College Website Committee 20. YRC Committee 21. Anti-Ragging Cell 22. Grievance Cell 23. Library Committee 24. Hostel Committee 25. Finance Committee 26. Academic Development Committee 27. Purchase Committee 28. College Development Council The said committees are consisting of the committee members headed by the principal. The convenor of the said committee calls the meeting for the planning, to discuss different issues and also reviews the work as per the requirement of the physical facilities, support facilities and academic facilities of the college.

http://www.womenscollegerayagada.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Union is an important part of the institution beacause they play a vital role. They act as a medium of interaction between the college and the students- representing, communicating, and giving feedback on college students matter. Now the odisha government has banned election and interference of political party, so there is no election and any student union council since 2019. But we have a good history of Student Representatives having great leadership quality until 2017. The selection of the student representatives used to be done through a transparent election process in which students contested with great zeal for various positions such as: President, Vice President, General Secretary, Joint GS, Sec Atheletic Association, Joint Sec Atheletic Assosiation, Sec Dramatic Association, Joint Sec Dramatic Association, Sec Cultural and Literary Association, Joint Sec Cultural and Literary Association, Secretary Common Room etc. A grievance cell is formed before election with two academically sound students who are given charge to deal with any grievances during the election process. The SR also addresses and represents student's views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable solution. She oversees the ready availability of teachin aids in classroom such as Chalk, Duster, Maps etc. She also makes students aware of extention activities of NSS, YRC ect. She also helps the Teachers in organising departmental seminars and other programmes, which are important co-curricular activities of every department. The college sports and cultural competitions as well as the functions are some important events in which the Student Representative plays a vital role and carries her responsibility in monitoring each event and activity and assist the teacher in making the event a great success. Besides, the SR helps the teachers in many ways in organising and maintaining discipline among the students during the study toor. Furthermore, The Student Representative organises Ganesh Puja and Saraswati Puja with the help of other volunteers selected by her, with all the responsibility of smooth execution of the various aspects related to the function. Finally yet importantly, The Student Representative actively encourages students to maintain cleanliness within and outside the campus and to make a habit of using dustbins. She also looks at the cleanliness of girls commonroom and toilets to ensure that the campus is free from any infections. She also creates awareness among students to make the campus plastic free and make it a "Green Campus".

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is reflective of and in tune with the vision and mission of the institution Our Vision 1. To promote higher education among the women in the district 2. To make the college one of the best centre of learning in higher education in southern Odisha. 3. To free the vast majority of the students from the shackles of their backwardness and guides them to leverage with mainstream education. 4. To infuse the spirit of nation building and social responsibilities in the students. 5. To equip the learners to update their knowledge and skill as per market needs so as to make them employable in the competitive global situation. Our Mission 1. It was a long cherished mission of our college to have a full fledged college by incorporating BSC and B. Com for providing better opportunities for the girl students especially the under privileged groups of the society. 2. It caters to the higher academic needs of women, dalits and tribals with a mission to make them socially respectful and economically self reliant. 3. Provision for equal opportunity. 4. To enrich the minds with knowledge and make them strong for taking challenges of the society and country with resilience. 5. To foster in them the spirit of patriotism and nationalism. 6. To make an attempt to inspire the students in becoming the best citizens of India. 7. To train the minds of the girl students in a manner as to overcome mental depression and to make them mentally strong and spiritually guided. The college adheres the vision through its mission statement . The students union and administrative bodies works with all coordination and support to achieve the vision of the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	In the teaching and learning quality improvement programmes was adopted. To enhance the learning the students were taken to exposure visit to Hyderabad . Slarjung Museum, Charrminar, Golkonda Port , Lumbini Garden, NTR Garden and Ramoji Film City. The students had the experiential learning by seeing physically the historical places and also had the exposure to different places of hyderabad .

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	The admission process is manage through SAMS portal and the finance and

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts financial review programme and do the audit through LFA

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Governing body
Administrative	Nill	Nill	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**2**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	**11/07/2018**	**The college calendar is the handbook for all information like general rules of the college, general rules of discipline , admission procedures and college disciplines .**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

-Plastic Free campus -Plantation and greenery developed inside the campus. -Clean campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The two best practices of the college -Staff co-operation -Plastic free campus

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has a vision for creating leadership in promoting higher education. Our Vision 1. To promote higher education among the women in the district 2. To make the college one of the best centre of learning in higher education in southern Odisha. 3. To free the vast majority of the students from the shackles of their backwardness and guides them to leverage with mainstream education. 4. To infuse the spirit of nation building and social responsibilities in the

students. 5. To equip the learners to update their knowledge and skill as per market needs so as to make them employable in the competitive global situation. Our Mission 1. It was a long cherished mission of our college to have a full fledged college by incorporating BSC and B. Com for providing better opportunities for the girl students especially the under privileged groups of the society. 2. It caters to the higher academic needs of women, dalits and tribals with a mission to make them socially respectful and economically self reliant. 3. Provision for equal opportunity. 4. To enrich the minds with knowledge and make them strong for taking challenges of the society and country with resilience. 5. To foster in them the spirit of patriotism and nationalism. 6. To make an attempt to inspire the students in becoming the best citizens of India. 7. To train the minds of the girl students in a manner as to overcome mental depression and to make them mentally strong and spiritually guided.

Provide the weblink of the institution
http://www.womenscollegerayagada.in

8.Future Plans of Actions for Next Academic Year

 The Women's College, Rayagada follows the curricular activities as prescribed by the Berhampur University which also gives the guidelines for preparing curricular planning and its implementation. Accordingly the College develops the curricular planning and the lesson plan by the faculty members it is based on preparation of synopsis on each topic. The college follows the conventional curriculum prescribed by the University. The lesson plan is given more emphasis of completion of course as per the academic calendar notified by the University and Dept. of Higher Education. The institution is making the students aware of different cross cutting issues in the field of gender, environment, sustainability, human values and professional ethics since the college is located in a back ward tribal district the issues related to women empowerment atrocities against women dowry domestic violence in meeting debates and awareness programmes. human values and its promotion takes an important place in curricular activities preparation students are asked to interact with the villagers and learned the quality of generosity kindness and forgiveness ets. The future plan of curriculum implementation is based on these ideas. Womens College, Rayagada caters to higher academic needs of the students coming from different areas of the districts like Koraput, Kolahandi, Phulbani etc. Most of them belong to ST community. Since they come from poor economic background their learning process is very slow. so the teachers are instructed to given special care by taking extra classes, doubt clearing classes and incase of non-availability of materials they have to supplement the class notes. In teaching learning process the student c enteric methods are to be followed. So study tour, field study, exposure visit, survey work and practical work are given emphasis. The College focuses on the extension activities through NSS, YRC, and NCC. The three wings are regularly organizing health and hygiene programme, Frst aid training, vocational training, awareness programmes and community services. The students are sensitized social issues of the villagers and issues related to the communities. in this way the students are given hand on experience on village life. The College has continuously working on to get infrastructure grant and also update the learning resources by updating the library. The College campus and infrastructural maintenance is the main focus for the coming year. The College has a institutional vision of promoting higher education to the girls students of the district. the major focus to the college best centre of learning in higher education on southern Odisha. As the majority of the student are from the SC/ ST community they should come out from the shackles of their backwardness and include them into the main stream of education. the governance and administrative bodies supports the college in decision making and implementation of administrative policies. The stake holders of the College are given priority and informed the matters and requested to focus on the all-round development of the

College. To infuse the spirt of nation building and equip the learns to update their knowledge and skills as per the need.This