



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Women's college ,Rayagada
• Name of the Head of the institution	Dr. Archana Patnaik	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	06856223130	
• Mobile No:	9438106011	
• Registered e-mail	archanapatnaik71@gmail.com	
• Alternate e-mail	womenscollegergd@gmail.com	
• Address	Goutam Nagar , Rayagada	
• City/Town	Rayagada	
• State/UT	Odisha	
• Pin Code	765001	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution		
• Location	Semi-Urban	
• Financial Status		

• Name of the Affiliating University	Vikram Deb University, Jeypore		
• Name of the IQAC Coordinator	Smt. Shantilata Mishro		
• Phone No.	9040696934		
• Alternate phone No.	9438106011		
• Mobile	9040696934		
• IQAC e-mail address	wcricqac1982@gmail.com		
• Alternate e-mail address	shantilatamishro@gmail.com		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://womenscollegerayagada.in/aqar/		
4.Whether Academic Calendar prepared during the year?	Nil		
• if yes, whether it is uploaded in the Institutional website Web link:	https://womenscollegerayagada.in/academic-calendar/		
5.Accreditation Details			
Cycle	Grade	CGPA	Year of Accreditation
Cycle 2	B+	2.58	2025
Validity from		Validity to	
16/01/2025		16/01/2030	
6.Date of Establishment of IQAC			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration
Higher Education Department	OHEPEE	Government of Odisha	2019 4
Amount		4.52 crore	
8.Whether composition of IQAC as per latest NAAC guidelines		Yes	
• Upload latest notification of formation of IQAC		View File	

9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
career counselling programme, interdisciplinary series, FDP for teaching and Non teaching Staff, Placement		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Spoken English course	Spoken English course	
Preplacement Training	Preplacement Training	
Training on Lifeskill development	Training on Lifeskill development	
Interdisciplinary Lecture Session	Career counselling Program by Airforce	
Faculty development Programme for both teaching and Non teaching staff	nil	
Career counselling Program	04 numbers of students got appointment by Tech Mahindra at the placement drive at MITS	
Facilitate Students to face placement Opportunities.	nil	
13.Whether the AQAR was placed before	Yes	

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body , Women's College, Rayagada	22/04/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	06/12/2022
15.Multidisciplinary / interdisciplinary	
<p>Women's College Rayagada has conducted the InterdisciplinaryLecturer session from dt. 16-08-23 to 23-08-23. . The followingDepartments i.e. History, Pol.sc, English, Home.sc, Economics,Education, Hindi, Odia, have adjoined each other bywhich students explore and integrate multiple perspectives from different disciplines and areas of expertise. This lecture session will definitely helpful to students for acquiring subject based knowledge simultaneously to enhance their border prospective of mind.</p>	
16.Academic bank of credits (ABC):	
<p>Women's College Rayagada has adopted the Process of ABC(Academic Bank of Credits). It is a virtual store-house which will keep records of academic credits secured by a student. It is drafted on the lines of the National Academic Depository. It will function as a commercial bank where students will be the customers and ABC will offer several services to these students. Students will have to open an Academic Bank Account and every account holder would be provided with a unique id and Standard Operating Procedure (SOP). The academic accounts of students will have credits awarded by higher education Institutes to students for the courses they are pursuing. For instance, if a student has accumulated 100 credits which are equivalent to say one year and they decide to drop out. Once they decide to rejoin they can redeem this credit and seek admission directly in the second year at any university. The validity will be up to seven years; hence,students will have to rejoin within seven years.</p>	
17.Skill development:	

Women's College, Rayagada since its inception always focus on the skill development programme both for the students and teachers respectively. In this year also various skill development programme have organized for students i.e., Life and Communication skill, Spoken English Course for +3 Arts students, Exposure study tour to Kolkata, Industrial Visit to J.K. Paper Mill, Career Counseling Programme, Placement Opportunities, Participation in Various Competition, etc. Simultaneously various skill enhancing programme have organized for teachers under the banner of IQAC i.e. FDP for both teaching and Non-teaching staff, Research Methodology for Teachers, Workshop on NAAC Accreditation Process etc. In this way a holistic environment has developed in the institution, each and every faculty member gets the opportunity of participation in different Refresher course, webinars, Conferences etc. to develop their Academic credits.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As Rayagada is a tribal dominated area, students come from tribal families. They understand Odia better than English language. So in our College Each and Every Subject is taught in Both English and Odia Language. Importance is given to maintain the dignity of Indian Language. As well as we respect the culture and Heritage of Rayagada District by providing all types of facilities to all tribal Students and also being a part of Tribal festival CHAITI, which is predominantly a Tribal concentrated Programme.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

20. Distance education/online education:

Extended Profile

1. Programme

1.1

08

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **736**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **300**Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **156**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **30**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **19**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 08

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 736

Number of students during the year

File Description	Documents
Data Template	View File

2.2 300

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 156

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 30

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	19
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	26,02
Total number of Classrooms and Seminar halls	
4.2	125.29
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Vikram Deb University (previously Berhampur University). The curriculum designing, development and implementation is done by the University. H Therefore, the College holds the regular meetings to determine the work load according to Time table and fulfills infrastructural and laboratory needs keeping in view requirements for effective implementation of the curriculum. The head of each department submits a workload statement at the beginning of the every semester. Periodic tests are conducted to assess the performance of the students. For slow learners, the faculty members take extra classes to enable them to cope with the curriculum. To supplement the curriculum, students are given hands-on experience too. The college arranges educational tours and excursion, industrial trips, seminars, workshops, Heritage walks, Film screening etc. to provide practical exposure to students. The lesson plans and daily progress reports are maintained by the teachers and they are verified by the concerned H.O.Ds of the department and finally by

the principal at regular interval. Teachers are provided with sufficient freedom to supplement the content given by the University. The teachers are allowed to attend the Refresher Courses and Orientation Programs conducted by the University to update their knowledge which will help them to translate the curriculum. The Internal Quality Assurance Cell (IQAC) in tandem with academic council monitors the effective implementation of the Curriculum throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/1.1.1-CBCS-Regulation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching, learning and evaluation process and it is also displayed in the students', teachers' Notice Board and College website. The college also follows the Common Minimum Standard Guidelines prescribed by Department of Higher Education for curriculum implementation. Theory and practical classes are held according to the Time Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students and teachers notice board and college website. Continuous evaluation is maintained throughout the year by conducting tests after completion of every unit to ensure thorough understanding. Apart from this the college conduct internal assessment called Mid semester exam and End semester exam which is conducted twice in a year as per the academic calendar notified by Berhampur University. Transparency and impartiality are maintained in the evaluation process. The students performance and learning outcome of all program offered by Women's College Rayagada is communicated through college website. If the course is not completed in time as per the lesson plan due to unavoidable circumstances then the teachers engage some extra class to finish the course in time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://womenscollegerayagada.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offer 2 compulsory UG courses which address Gender, Human values, Environment and sustainability . All the courses are affiliated to Berhampur University. The courses are as follows Ethics and Values:

OBJECTIVES OF THE COURSE

Developmenof a good human being and a responsible citizen.
 Developing sense of right and wrong leading to ethically correct behavior.Enable them to value the contributions of women, from family to the larger society To appreciate that women should have equastatus and equal entitlements as member of the

Society Understanding Basic Values of Indian Constitution Creating awareness about health and Societal hazards of drugs, tobacco and alcohol addiction To familiarize the students with core values of Academics and Goals of Education To create an awareness about Unethical practices in the academics To create an awareness amongst students about the need for ensuring dignity and equality for the vulnerable sections of the society. Environmental Studies and Disaster Management (AECC-1): This is a compulsory course offered to First year UG students. The following objectives have been framed for the proposed curriculum to:- 1. Find out solution for a sustainable Earth for future generation 2. Make the stakeholder aware of their rights, responsibilities, consequence of their conduct towards nature and build resilience 3. Develop a sense of equitable use of resources and their preservation for the future generation 4. Sensitize the stakeholders on Disaster and pandemic preparedness.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

212

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://womenscollegerayagada.in/wp-content/uploads/2024/09/1.4.1_1723984930_16093.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

256

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers of different department review the academic performance of the students from class room lecture, discussion, laboratorpractical, surprise test, classroom presentation, seminar hallin assessing the number of advanced learners and slow learners.vSlow learners: The following steps have been adopted to improveth the standard of slow learners Special attention is given to thstudents through doubt clearing session and addressing thepersonal difficulties regarding the subjects through extraclases. At the beginning of the session, the fundamentals aretaught and unit wise conceptual fundamentals were given for thebetter understanding of the subjects. The basic concepts related to syllabus which could not be grasped easily, are repeatedlcleared in consequent classes. Students are encouraged to ask questions and clear their doubts. Extra Classes are conductefor the full coverage /completion of the syllabus, where theinteractive learning sessions are encouraged. Slow learners are specially advised and counseled by the respective subjectteachers and HODs. . They are also provided with additionalinputs for better career planning. Experts from variousIndustries, Academic Institutions, Universities, andProfessional Institutions are invited to give advanced inputs(Lecture, Motivational talk, Career Guidance) to the students.Students are encouraged to obtain University Rank and secure outstanding Grade in semester Examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
254	30

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Women's Degree college Rayagada caters to the higher academic needs of the students coming from different areas of the districts such as: Rayagada, Koraput, Kalahandi, Phulbani etc. Since they come from a very poor economic background, their learning process has become very slow. So, in the teaching and learning process, student-centric processes are preferred. It includes interactive classes, doubt clearing sessions, field studies, question answer discussion etc. Experiential Learning is also given through exposure visit, survey work, practical work etc. Participatory includes seminar presentation, debate, essay writing, different curricular and extracurricular activities. The problem solving methodologies are also adopted to orient the students with the subject specific approaches. It is done through discussion, examinations and presentations

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of different departments generally use the ICT tools like ppt presentations, Google classroom, Google meet and online learning platforms. The students are supplemented with links and website addresses so that they can google on the topics and study. The teachers of different departments also share ppts on different topics to students through whatsapp group.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In all the examinations arranged by the College (Surprise Tests, Mid-Term Tests scheduled by the Berhampur University). Results are duly intimated to the examinees within 7 to 10 days of the examination. The students are provided with the corrected answer-scripts by the relevant faculty members. With the commencement of the new session, Mid semesters are scheduled to be held for the honours students. The students are provided with the corrected answer-scripts of the mid-semester so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the tests, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. However since the responsibility of publication of board examination results lies solely with the Berhampur university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are provided with the corrected answer scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. If a severe discrepancy of result is found on the students came with application then the grievance is immediately taken care by the examination cell. If the mistakes were happened at college level with appointment authority. The mistakes are found with the university then that is also communicated to the controller of examination and sort out immediately and compiled the issue. In the last five years rectification of subjects, correction of education practical, rectification of G.E subject, correction of names for subjects in university portal, correction of errors in semester examinations, changing of subjects, publication of result and correction of entry of subject list were addressed by the examination cell.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes both teachers and students are aware about the stated programme and course outcomes of the programme offered by the institution. All are provided with the state model syllabus for the course. They are following the same course. In every subject there is a specific outcome which creates a valuable position in the society. In

economics students are aware of the economic condition of the society. In Education students are learning teaching learning methods. In English students are aware of different novels and different plays around the world and also they are very much efficient in English grammar and vocabulary. In Odia student can get a detailed knowledge on Odia literature and grammar. In History student acquire knowledge on past events and glory of India and Odisha in the Past, which reflects the scenario of today's world. In Home science students get a detailed idea about the functioning of health and Hygiene in our day to day life. It also leads to a happy and healthy life. In Hindi students get a detailed knowledge about the Hindi literature of India from time to time. In Political Science students get a detailed data about the functioning of state and Government in India as well as around the World.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/2.6.1-POCO.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Both teachers and students are aware about the stated programme and course outcomes of the programme offered by the institution. All are provided with the state model syllabus for the course. They are following the same course. In every subject there is a specific outcome which creates a valuable position in the society. In economics students are aware of the economic condition of the society. In Education students are learning teaching learning methods. In English students are aware of different novels and different plays around the world and also they are very much efficient in English grammar and vocabulary. In Odia student can get a detailed knowledge on Odia literature and grammar. In History student acquire knowledge on past events and glory of India and Odisha in the Past, which reflects the scenario of today's world. In Home science students get a detailed idea about the functioning of health and Hygiene in our day to day life. It also leads to a happy and healthy life. In Hindi students get a detailed knowledge about the Hindi literature of India from time to time. In Political Science students get a detailed data about the functioning of state and Government in India as well as around the World.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/2.6.1-POCO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

156

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://womenscollegerayagada.in/result-of-under-graduate-students/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://womenscollegerayagada.in/wp-content/uploads/2024/09/1.4.1_1723984930_16093.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

54

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities are regularly carried out at college level as well as the neighborhood community. The NSS Wing of the college significantly contributed to social service since a long time. It has observed different national and international days in campus and out of campus. It has given orientation to new NSS Volunteers to work efficiently. The NSS Unit has done remarkable jobs in sanitation, Health, Hygiene programs. It has spread awareness about drug abuse, utility of hand Washing, Literacy, environmental protection, maternal care, child care, food and Nutrition, care during pregnancy, energy conservation, rainwater preservation, etc. NSS has observed National Youth Day, Leprosy

day, Voters day, Leprosy Day, International women's day, Labour day

,etc. NSS Wing has also observed Blood donation camp,,Tree Plantation program etc. The YRC wing of the collegecelebrates World Red Cross day every year. The YRC observesNational Yoga Day on 21st June every year. The YRC Wing hasorganised a rally for celebration of International day againstdrug abuse and illicit trafficking.NCC Wing of our collegeobserves all important National and International days likeWorld water Day, World cancer day, National unity Day ,Nationalcadet Crops (NCC) Day everyyear.Our NCC students haveparticipated in different camps at different places in ourcountry .Cadet have taken part in shooting and tree plantationprogram. They have participated in different Rallies like NoPlastic Rally, No Garbage Rally, world water day Rally , Antitobacco day Rally etc.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/extension-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year**40**

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****300**

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****26**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 08 numbers of fully functional class rooms. Two hall with a capacity of 128 and 200 which are fully equipped with benches and table for the students. One hall is equipped with projector and one room is used for VGC computer centre. Recently Every Department is assigned a classroom for Honor there are 08 numbers of class room consists of Economic, Education, English, Hindi, History, Home Science, Odia & Political Science Department. There are two Laboratories Education Lab. BB cloth-50, Geographical Map-10, Visual idspictures of different personalities of national repute and related topics of different subject i.e Non-cooperation movement, philosopher and great personality. Home science lab sewing machines-06, microscope-03, Gas burner 02, chullahs, posters and charts of different topics related to home science, weighting machine, Refrigerator, cooking utensils and rockeries and cutleries for display and washing machine, over--01, Ironbox, sandwich maker, chapati maker, green board and tale for lab. The Computing equipments are installed at different place with internet connectivity, scanner and printer facilities The campus is visit enabled for everyone All the campus and room are equipped with CCTV surveillance. The college has promoted the use of ICT tools for facilitating teaching learning process. The Common facilities available in the campus includes staff room, separate common room for girl. A gymnasium, telephone,

internet and purified drinking water facilities. The College has 76.5 KVA generators for uninterrupted power supply during power-cut.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a set up for sports ground and indoor and outdoor facility for sports. Besides that sports equipments like Kho Kho pole, Javelin throw, Short football badminton, High Jump Stands, Carom board and Chess boards are there for the students. Students are regularly participate in University and state level events of sports. The cultural activities are generally organized at auditorium hall and open stage. The cultural team are supported with well maintained sound system and a stage for dance, drama and song activity. The yoga training is given in the open ground. The students are sit over mats and instructors guide them the yoga exercises. One act play, song, dance, rangoli, Jhoti, mono action. etc. The programs of national eminence, cultural programs and district level competition are organized by the college. The college has a stage and auditorium for enacting play and organizing other cultural shows. It is used for annual function and cultural events. There is positive environment of art and cultural in the college, annual cultural programs were organized by cultural and dramatic association in every year. . . The literary association conducts literary activities like poem, writing, personality test, debates, essay, quiz etc for the exploration of hidden qualities of the students. To explore spirit of sports in students we have Athletic Association. Each year the annual athletic meet reorganized (for 2 days). The students participate in different tournaments in Basket Ball, Badminton, Hockey, Kabaddi, Kho kho, Table Tennis, and athletic events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

26

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

76.08

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has been shifted from old building to new building. The library has 9,677 number of books and teacher computer and internet facility is available for the students inside the library . a study table and

a reading room facility is available for the student and teacher monthly magazines of general knowledge current INFLIBNET facility is available for students and affairs literature are procured for the student. Also computing equipments and internet facilities are available .so library of the college plays a vital role in disseminating knowledge. The library possesses a nice collection of books & journals .The library functions from 08.30 a.m to 04.00 p.m on all working day ,books are purchased through quotation call from the book seller from the state by the financial . the records of issue of book is maintained in manually xerox facilities are available for the students. different forms accession book register, student physical attendance register ,To frame the rules and regulation of the library there is library committee. Member of the committee pay attention to the need and intellectual aspiration of the student ,Recently the institution has subscribed to the N-LIST program where in the student s and teaching staff of the collage can have access to online resources as research articles e book from popular journal and published articles.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

89723

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to meet the increasing demand for better ICT infrastructure and internet connectivity, the institution has furnished the staff and students with modern IT equipment and High speed wired and wireless connectivity. Our Institution provides internet connectivity to the students almost all over the campus through wireless network. Students regularly visit E-Library, Reading Room, Computer Lab for accessing e-resources and different e-contents. Auditorium Hall, Seminar Hall along with 2 Smart Classroom are updated with high speed internet enabled Smart Board to facilitate the teaching- learning process. In addition to this, all the computer systems of the office and SAMS lab is connected with high speed internet facility. All the computer systems regularly updated with latest windows, software and hardware to ensure that they meet the requirements of websites and heavy tasks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.3.1_1724844231_16093.pdf

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.05

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Education Lab. BB cloth-50, Geographical Map-10, Visual idspictures of different personalities of national reput andrelated topics of different subject i.e Non-cooperationmovement, philoshoper and great personality. Home science lab sewing machines-06, microscope-03, Gas burner 02, chullas,posters and charts of different topics related to home science,weighting machine, Refridgertor, cooking utensilts andcrouckeries and cutleries for display and washing machine,over=-01, Iron box, sandwich maker, chapati maker, green boardand tale for lab. The Computing equipments are installed atdifferent place with internet connectivity, scanner and printerfacilities The campus is visit enabled for everyone All thecampus and room are equipped with CCTV survesllance. The collegehas promoted the use of ICT tools for faciliistating teachinglearning process. The Common facilities available in the campusincludes staff room, separate common room for girl. A gymnasium, telephone, internet and purified drinking waterfacilities. The college has a set up for sports, games indoor,outdoor, inside the campus and out door sports is regularly donein near by play grounds, students regularly participate incollege, Inter college, university, state and National events ofsports. The record of achievements of Department and physicaleducation forms one of the biggest strength the college duringthe last decade. To explore sprit of sports in students we

haveAthletic Association . Each year the annual athletic meet reorganized (for 2days). The students participate in different tournaments in Basket Ball, Badminton, Hockey, Kabadi, Kho ko,

Table Tennis, and athletic events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

234

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://womenscollegerayagada.in/wp-content/uploads/2024/08/5.1.2-scanned.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

216

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

216

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

06

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has its Students Union advisory body which organises different competitions and cultural activities .The college organises the annual day celebration where the students are engaged in different activities . The students representations or grievances are addressed by grievance redressal cell. The students grievances are directly recieved through application which is take up by principal of the college. In many cases the application is refered to the committee members and problem of students redressed immediately .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the college meets once in a year . The alumni of the college have contributed significantly. They have developed a medicinal plants garden in the college campus, and they have also donated the books to the Jhanjabati hostel which all costs around Rs7,000/-. They have also provided three cement made chairs for the students for sitting purpose. They have some times participated in Swachh Bharat Abhijan in cleaning the campus .

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/5.4.1_1725543235_16093.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1.full fledged college by incorporating BSC and B. Com for providing better opportunities for the girl students

especially the underprivileged groups of the society.2. It caters to the higher academic needs of women, dalits

and tribals with a mission to make them socially respectful and economically self reliant.3. Provision for equal opportunity.4. To enrich the minds with knowledge and make them strong for taking challenges of the society and country with resilience.

5. To foster in them the spirit of patriotism and nationalism.

6. To make an attempt to inspire the students in becoming the

best citizens of India.

7. To train the minds of the girl students in a manner as to overcome mental depression and to make them mentally strong and spiritually guided.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

.Women's College, Rayagada has various institutional practices. From this Two case studies can be cited here. One is the purchase committee of the college. In this committee Principal is the chairperson, provided by proper

representation of staff members. This committee sits when there is a demand for purchase of different articles and commodities for the college. Members decide on the modalities

of the purchase. They take a decision to ask for quotations or tenders whatever is required. All the sealed quotations or tenders are opened in the presence of the members. Finalization of the quotation depends upon the purchase

committee. It can also verify the quality of the articles purchased. Everything is left to the decision of the purchase committee. Another instance of decentralization is the work done by Pension Facilitation Cell in which Principal is the chairperson along with four staff members. The Pension Facilitation Cell meets every year to discuss the pension matters of the retired employees. The committee gives notice to the employee going to retire before six months of their retirement to apply for sanction of final pensioner benefits. The committee also gives proposal for sanction of provisional pension to the Directorate.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/6.2.1_1724763434_16093.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a well established IQAC cell. The college has a Governing Body consisting of Additional District Magistrate and Principal of the college. Besides that the IQAC committee is formulated as per the NAAC guidelines. The college is managed by administrative officials, professionals, local leaders. The Principal -cum- secretary of the Management centrally manages the quality input implementation of the college. The IQAC of the institution works overtime to set academic standards parameters for the college. The IQAC cell monitors the academic activities. The recommendations of IQAC for assurance of the quality in the college at every sphere of the institution such as academic, accounts, examination, extension, discipline, games and sports. Necessary deployment of committees is ensured to make the proper implementation of quality culture at every sphere. The principal and all the faculty members and office staff shoulders all responsibility to ensure different activities of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/IQAC-FIRST-MEETING-2023-24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college comprises of committees, council, cells, extension units, students bodies, etc.

Powers and responsibilities have been clearly defined and allocated in respect of these constituent units. The

Governing Body of the college works in close cooperation with the Principal to regulate and maintain a congenial and academic environment required for this purpose. In the context of the apex decision-making process, the Governing Body takes the leadership role. The Governing Body of the college consists of

1. President

2. Principal (Secretary)

Principal executes all academic and administrative plans and policies with the help of 29 sub-units, viz.

1. IQAC Cell

2. Staff Council

3. NAAC Committee

4. Admission Committee

5. Excursion Committee

6. Swaccha College Committee

7. Internal Complaint Committee

8. Yoga Committee

9. Seminar Committee

10. NCC Committee

11. Canteen and Food Committee

12. Security Committee

13. NSS Committee

14. Committee for Disabled Students

15. Women Empowerment Cell

16. Competition and Meeting Committee

17. Prevention of Sexual Harassment Cell

18. Alumnae Committee

19. Discipline Committee

20. College Website Committee

21. YRC Committee

22. Anti-Ragging Cell

23. Grievance Cell

24. Library Committee

25. Hostel Committee

26. Finance Committee

27. Academic Development Committee

28. Purchase Committee

29. College Development Council

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/6.2.1_1724763434_16093.pdf
Link to Organogram of the Institution webpage	https://womenscollegerayagada.in/wp-content/uploads/2024/09/6.2.1_1724763434_16093.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has a well established IQAC cell. The college has a Governing Body consisting of Additional District Magistrate and Principal of the college. Besides that the IQAC committee is formulated as per the NAAC guidelines. The college is managed by administrative officials, professionals, local leaders. The Principal -cum- secretary of the Management centrally manages the quality input implementation of the college. The IQAC of the institution works overtime to set academic standards parameters for the college. The IQAC cell monitors the academic activities. The recommendations of IQAC for assurance of the quality in the college at every sphere of the institution such as academic, accounts, examination, extension, discipline, games and sports. Necessary deployment of committees is ensured to make the proper implementation of quality culture at every sphere. The principal and all the faculty members and office staff shoulders all responsibility to ensure different activities of the college.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/iqac/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

08

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The academic and curricular activities of the faculty are appraised as per the policy of Department of Higher Education, Govt of Odisha. The principal of the institution is empowered to evaluate the performances of the faculty and also furnish necessary observations and recommendations in the CCR. The said CCR is also signed by the president Governing body of the college. The lesson plan and progress report and monthly reviews on academic progress are monitored by the Principal of the college. If any recommendation that is individually communicated to the concerned faculty member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Women's college, Rayagada conducts Local Fund Audit every year after the closing of financial year. The Local Fund Audit generally appoints the audit firm for the accounts review of the college. The audit firm submits the data to

Local Fund Audit. If any deviation or any compliance is arising

then the college authorities comply the matter .As far as the internal audit is concerned at the first stage the expenses on different heads are monitored and verified by

Accountant, reverified by Accounts Bursar and Principal. The cash books, Daily Collection Register and Ledger has been also verified by the authorities. The college authorities conduct the internal audit by the registered Chartered

Accountants at the end of every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Women's College, Rayagada receives funds from the state govt. towards salary components and infrastructure grants' Under the scheme of OHEPEE for all round development through higher education department, govt. of Odisha Rs 4.52 crs has been sanctioned to meet various civil and non-civil requirements of the college. The funds under MP-lad and MLA-lad are also mobilized for the construction of building, toilets etc. The college also moderates students, fee structure from time to time in order to procure additional funding. After receiving the grant it goes through various processes

involving the principal who is the chief disbursing officer, the AccountBursar, the finance committee, the purchase committee and the college office before it is finally disbursed to the concerned person o. tt " respective departments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has an established IQAC cell from the academic session 2014. The IQAC cell is run by IQAC coordinator. The institution has evolved methods to mobilize the resources to systematize efforts towards academic excellence. It initiates the steps to cater a quality culture through infrastructural development, seminars, examination system. The IQAC cell constantly work with all administrative bodies and invites suggestions from all stake holders. It organizes the Parents, Teachers and students meeting and collects feedbacks and invites suggestions. Accordingly the college authorities implements the said suggestions and also try to redress the problems. The IQAC cell regularly organizes the career counseling programmes, Vocational training programmes, Interdisciplinary Lecture sessions, Vocational training programmes, Blood donation camps and extension activities for the building up an excellent academic platform. It ensures the implementation of the plan of actions decided by the IQAC Committee members at first meeting of the year and the said activities are also reviewed at the end of the academic session. The IQAC cell is constantly implementing the quality measures time to time.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching and learning process is given the first priority by IQAC. The teachers of concerned department conduct the surprise test, class test and questions and answers discussions, seminar presentations to improve the performance of the students. In case of need, the extra classes are engaged to facilitate the academically poor students to improve the academic standard. The principal of the college monitors the academic activity, verifies the lesson plans. Each teacher plans the topics to be covered in number of classes and accordingly the progress of the topics are also verified by the principal and department HODs. These operational methods help in timely completion of the courses so as a result the students are performing very well in their examinations.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security - - A security guard at the gate and anight watch man is appointed. The entire campus is under CCTVSurveillance. Fire extinguishers are placed at differentplaces. -50 seated hostel facility is provided within the campus. -First Aid box is also kept at different places-Napkin incinerators are installed. -Toilet facility isprovided inside the campus . - Code of conduct for thestudents ,teachers and non-teaching staff is prepared andcommunicated . -Girls Common room is provided. -InternalComplaint committee is there to redress the problems.-Canteen facility is there inside the campus.-All electricalswitch board and fans , air conditions are servicedregularly. -Every year self-defense training is provided onregular basis .

File Description	Documents
Annual gender sensitization action plan	https://womenscollegerayagada.in/brief-history/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://womenscollegerayagada.in/brief-history/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The College has kept big size dustbins at all students accessible places for dumping of solid waste materials which is collected by Municipality at every day basis from college premises. The liquid wastes are also collected by Municipality. Again we have three types of dustbin like red, green and blue coloured dustbins in our premises. we have also a solid waste pit behind our premises. Which is always filled with different types of plant products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://womenscollegerayagada.in/wp-content/uploads/2024/09/7.1.2_signed.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Women's College Rayagada is the oldest college in the Rayagada district. The college caters to the higher academic needs of SC/ST/OBC students of not only of Rayagada district but also of adjacent districts like Kalahandi, Koraput,

Phulbani. The institutional effort for students academic betterment starts from the day of joining to the college. They have been given chance to participate in different events organised by NSS/YRC//NCC/IQAC and college. In the extension activities NSS wings organise rally to create awareness among people, taking students to visit Mosque, Church and Temple. The students perform the drama or skits to make people aware that we all are Indians and we all are the son of the soil. The observation of Communal Harmony Day and World Unity Day, Human Rights Day creates the platform to include every student to create a feeling of unity. To make the institution truly a noble place of learning and free from communal biasness, competitions and awareness programmes are organised among the students. The college maintains a transparent and disciplined atmosphere where no discrimination among any caste, creed and religion. A strong motivation from all faculty members, NSS officers, NCC Officers and YRC wings was given to the students to be fear less and disciplined career.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college observes the Human Rights Day, Constitution Day, Voters Awareness Day, Systematic Electronic Voting Machine Programme, Use of EVM and Legal Awareness program for students and as well as for the faculty members. As the citizen of India they were also aware about their Rights, duties, responsibilities and obligations towards society. Besides that All Birth day Observance of Mahatma Gandhi, Vivekananda, Jawaharlal Nehru, Sarvapalli Radha Krishnan, B.R. Ambedkar were celebrated at college. The resource persons are invited to address the gatherings and gave message regarding the human values, rights and their duties towards society and nation at large.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes the Human Rights Day, Constitution Day, Voters Awareness Day, Systematic Electronic Voting Machine Programme, Use of EVM and Legal Awareness program for students and as well as for the faculty members. As the citizen of India they were also aware about their Rights, duties, responsibilities and obligations towards society. Besides that All Birth day Observance of Mahatma Gandhi, Vivekananda, Jawaharlal Nehru, Sarvapalli Radhakrishnan, B.R. Ambedkar were celebrated at college. The resource persons are invited to address the gatherings and gave messages regarding the human values, rights and their duties towards society and nation at large.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

Knowledge Zone (Let's Inspire the Students Mind)

Objectives

Implementation of Knowledge Zone in teaching methods improves concentration, identifies knowledge

gaps, boosts confidence, and helps the students retain information.

The aim of the Knowledge Zone is to test the learner's knowledge about current affairs and awareness of

world events.

Best Practice 2

Millet Mission

Objectives

1. "Millets: A Super food for a Super health."

2. Learning with Earning

3. By promoting the production and consumption of millets, the mission could contribute to gaining

hands-on experience on learning and earning

4. The students got motivated to be self-employed. It also helped in their personality development.

Context

Focusing on Odisha's good name for millet production and our initiation to step in to a healthy lifestyle,

Department of Home Science, Women's College, Rayagada had conducted a Millet Mission on October

10, 2023. We got to learn a lot about our forthcoming saviour from the chemical-based sustenance in our lives, that is the "poor man's food", the "future food" – the Millets. This function was successfully organized by the Department of Home-Science under the great guidance of the Head of the Department, who articulated about the cultivation, harvest, production rate in India and especially

in Odisha, importance, health benefits; basically an overall look on the "Age of Millets" and benefitted the students with an advice to go for cereals rather than junk food.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering Tribals Through promotion of KUI language. (Tribal Language of common people). Odisha is the homeland of the tribals. There are sixty two type of tribes are in Odisha among them the Kandha tribe is considered to be one of the major tribe. Their concentration is mainly found all over the blocks of the Rayagada regions of the state of Odisha in India. I\

Rayagada is a tribal district of Odisha consisting of various tribal communities with their sub tribes. The Women's College, Rayagada being the only women's college in the district has almost 75% students who belong to the tribal community and can speak Kui language. In view of the vulnerability of the language, the institution has taken a few steps as one of the best practices to preserve and propagate this language and associated culture. The institution has tried to create awareness among the students regarding the relevance of preserving their ethnicity and their language. For this we have encouraged our students to translate their seminar papers into Kui language well guided by Kui speaking teachers. We have conducted various competitions like essay writing, story writing, etc in Kui language. To promote the language, the HODS of each department have encouraged their respective students to write poems, stories and essays in Kui language for displaying in the wall magazines of their department.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Vikram Deb University (previously Berhampur University). The curriculum designing, development and implementation is done by the University. H Therefore, the College holds the regular meetings to determine the work load according to Time table and fulfills infrastructural and laboratory needs keeping in view requirements for effective implementation of the curriculum. The head of each department submits a workload statement at the beginning of the every semester. Periodic tests are conducted to assess the performance of the students. For slow learners, the faculty members take extra classes to enable them to cope with the curriculum. To supplement the curriculum, students are given hands-on experience too. The college arranges educational tours and excursion, industrial trips, seminars, workshops, Heritage walks, Film screening etc. to provide practical exposure to students. The lesson plans and daily progress reports are maintained by the teachers and they are verified by the concerned H.O.Ds of the department and finally by the principal at regular interval. Teachers are provided with sufficient freedom to supplement the content given by the University. The teachers are allowed to attend the Refresher Courses and Orientation Programs conducted by the University to update their knowledge which will help them to translate the curriculum. The Internal Quality Assurance Cell (IQAC) in tandem with academic council monitors the effective implementation of the Curriculum throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/1.1.1-CBCS-Regulation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching, learning and evaluation process and it is also displayed in the students', teachers' Notice Board and College website. The college also follows the Common Minimum Standard Guidelines prescribed by Department of Higher Education for curriculum implementation. Theory and practical classes are held according to the Time Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students and teachers notice board and college website. Continuous evaluation is maintained throughout the year by conducting tests after completion of every unit to ensure thorough understanding. Apart from this the college conduct internal assessment called Mid semester exam and End semester exam which is conducted twice in a year as per the academic calendar notified by Berhampur University. Transparency and impartiality are maintained in the evaluation process. The students performance and learning outcome of all program offered by Women's College Rayagada is communicated through college website. If the course is not completed in time as per the lesson plan due to unavoidable circumstances then the teachers engage some extra class to finish the course in time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://womenscollegerayagada.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offer 2 compulsory UG courses which address Gender, Human values, Environment and sustainability . All the courses are affiliated to Berhampur University. The courses are as follows Ethics and Values:

OBJECTIVES OF THE COURSE

Developmenof a good human being and a responsible citizen.
 Developing sense of right and wrong leading to ethically correct behavior.Enable them to value the contributions of women, from family to the larger society To appreciate that women should have equastatus and equal entitlements as member of the SocietyUnderstanding Basic Values of Indian ConstitutionCreating awareness about health anSocietal hazards of drugs, tobacco and alcohol addiction To familiarize the students with core values of Academics and Goals of Education To create an awareness about Unethical practices ithe academics To create an awareness amongst students about theneed for ensuring dignity and equality for the vulnerablsections of the society. Environmental Studies and DisasterManagement (AECC-1): This is a compulsory course offered toFirst year UG students. The following objectives have been framed for the proposed curriculum to:- 1. Find out solution for a sustainable Earth for future generation 2. Make thestakeholder aware of their rights, responsibilities, consequenceof their conduct towards nature and build resilience 3. Develop a sense of equitable use of resources and their preservation forthe future generation 4. Sensitize the stakeholders on Disasterand pandemic preparedness.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

212

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://womenscollegerayagada.in/wp-content/uploads/2024/09/1.4.1_1723984930_16093.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
256	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers of different department review the academic performance of the students from class room lecture, discussion, laboratorpractical, surprise test, classroom presentation, seminar hallin assessing the number of advanced learners and slow learners.vSlow learners: The following steps have been adopted to improvethethe standard of slow learners Special attention is given to thtstudents through doubt clearing session and addressing thepersonal difficulties regarding the subjects through extraclasses. At the beginning of the session, the fundamentals aretaught and unit wise conceptual fundamentals were given for thebetter understanding of the subjects. The basic concepts related to syllabus which could not be grasped easily, are repeatedlcleared in consequent classes. Students are encouraged to ask questions and clear their doubts. Extra Classes are conductefor the full coverage /completion of the syllabus, where theinteractive learning sessions are encouraged. Slow learners are specially advised and counseled by the respective subjectteachers and HODs. . They are also provided with additionalinputs for better career planning. Experts from variousIndustries, Academic Institutions, Universities, andProfessional Institutions are invited to give advanced inputs(Lecture, Motivational talk, Career Guidance) to the students.Students are encouraged to obtain University Rank and secure outstanding Grade in semester Examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
254	30

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Women's Degree college Rayagada caters to the higher academic needs of the students coming from different areas of the districts such as: Rayagada, Koraput, Kalahandi, Phulbani etc. Since they come from a very poor economic background, their learning process has become very slow. So, in the teaching and learning process, student-centric processes are preferred. It includes interactive classes, doubt clearing sessions, field studies, question answer discussion etc. Experiential Learning is also given through exposure visit, survey work, practical work etc. Participatory includes seminar presentation, debate, essay writing, different curricular and extracurricular and extracurricular or activities. The problem solving methodologies are also adopted to orient the students with the subject specific approaches. It is done through discussion, examinations and presentations

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of different departments generally use the ICT tools like ppt presentations, Google classroom, Google meet and online learning platforms. The students are supplemented with links and website addresses so that they can google on the topics and study. The teachers of different departments also share ppts on different topics to students through whatsapp group.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In all the examinations arranged by the College (Surprise Tests, Mid-Term Tests scheduled by the Berhampur University). Results are duly intimated to the examinees within 7 to 10 days of the examination. The students are provided with the corrected answer-scripts by the relevant faculty members. With the commencement of the new session, Mid semesters are scheduled to be held for the honours students. The students are provided with the corrected answer-scripts of the mid-semester so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the tests, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. However since the responsibility of publication of board examination results lies solely with the Berhampur university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students are provided with the corrected answer scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. If any severe discrepancy of result is found on the students came with application then the grievance is immediately taken care by the examination cell. If the mistakes were happened at college level with appointment authority. The mistakes are found with the university then that is also communicated to the controller of examination and sort out immediately and compiled the issue. In the last five years rectification of subjects, correction of education practical, rectification of G.E subject, correction of names for subjects in university portal, correction of errors in semester

examinations, changing of subjects, publication of result and correction of entry of subject list were addressed by the examination cell.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes both teachers and students are aware about the stated programme and course outcomes of the programme offered by the institution. All are provided with the state model syllabus for the course. They are following the same course. In every subject there is a specific outcome which creates a valuable position in the society. In economics students are aware of the economic condition of the society. In Education students are learning teaching learning methods. In English students are aware of different novels and different plays around the world and also they are very much efficient in English grammar and vocabulary. In Odia student can get a detailed knowledge on Odia literature and grammar. In History student acquire knowledge of past events and glory of India and Odisha in the Past, which reflects the scenario of today's world. In Home science students get a detailed idea about the functioning of health and Hygiene in our day to day life. It also leads to a happy and healthy life. In Hindi students get a detailed knowledge about the Hindi literature of India from time to time. In Political Science students get a detailed data about the functioning of state and Government in India as well as around the World.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/2.6.1-POCO.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Both teachers and students are aware about the stated programme and course outcomes of the programme offered by the institution. All are provided with the state model syllabus for the course. They are following the same course. In every subject there is a specific outcome which creates a valuable position in the society. In economics students are aware of the economic condition of the society. In Education students are learning teaching learning methods. In English students are aware of different novels and different plays around the world and also they are very much efficient in English grammar and vocabulary. In Odia student can get a detailed knowledge on Odia literature and grammar. In History student acquire knowledge on past events and glory of India and Odisha in the Past, which reflects the scenario of today's world. In Home science students get a detailed idea about the functioning of health and Hygiene in our day to day life. It also leads to a happy and healthy life. In Hindi students get a detailed knowledge about the Hindi literature of India from time to time. In Political Science students get a detailed data about the functioning of state and Government in India as well as around the World.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/2.6.1-POCO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

156

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://womenscollegerayagada.in/result-of-under-graduate-students/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://womenscollegerayagada.in/wp-content/uploads/2024/09/1.4.1_1723984930_16093.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

54

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities are regularly carried out at college level as well as the neighborhood community. The NSS Wing of the college significantly contributed to social service since a long time. It has observed different national and international days in campus and out of campus. It has given orientation to new NSS Volunteers to work efficiently. The NSS Unit has done remarkable jobs in sanitation, Health, Hygiene programs. It has spread awareness about drug abuse, utility of hand Washing, Literacy, environmental protection, maternal care, child care, food and Nutrition, care during pregnancy, energy conservation, rainwater preservation, etc. NSS has observed National Youth Day, Leprosy

day, Voters day, Leprosy Day, International women's day, Labour day, etc. NSS Wing has also observed Blood donation camp, Tree Plantation program etc. The YRC wing of the college celebrates World Red Cross day every year. The YRC observes National Yoga Day on 21st June every year. The YRC Wing has organised a rally for celebration of International day against drug abuse and illicit trafficking. NCC Wing of our college observes all important National and International days like World water Day, World cancer day, National unity Day, National cadet Corps (NCC) Day every year. Our NCC students have participated in different camps at different places in our country. Cadets have taken part in shooting and tree plantation program. They have participated in different Rallies like No Plastic Rally, No Garbage Rally, world water day Rally,

Antitobacco day Rally etc.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/extension-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

26

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 08 numbers of fully functional class rooms. Two hall with a capacity of 128 and 200 which are fully equipped with benches and table for the students. One hall is equipped with projector and one room is used for VGC computer centre. Recently Every Department is assigned a classroom for Honor there are 08 numbers of class room consists of Economic, Education, English, Hindi, History, Home Science, Odia & Political Science Department. There are two Laboratories Education Lab. BB cloth-50, Geographical Map-10, Visual id pictures of different personalities of national reput and related topics of different subject i.e Non-cooperation movement, philosopher and great personality. Home science lab sewing machines-06, microscope-03, Gas burner 02, chullahs, posters and charts of different topics related to home science, weighting machine, Refrigerator, cooking utensils and rockeries and cutleries for display and washing machine, over=-01, Ironbox, sandwich maker, chapati maker, green board and tale for lab. The Computing equipments are installed at different place with internet connectivity, scanner and printer facilities The campus is visit enabled for everyone All the campus and room are equipped with CCTV surveillance. The college has promoted the use of ICT tools for facilitating teaching learning process. The Common facilities available in the campus includes staff room, separate common room for girl. A gymnasium,

telephone, internet and purified drinking water facilities. The College has 76.5 KVA generators for uninterrupted power supply during power-cut.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a set up for sports ground and indoor and outdoor facility for sports. Besides that sports equipments like Kho Kho pole, Javelin throw, Short football badminton, High Jump Stands, Carom board and Chess boards are there for the students. Students are regularly participate in University and state level events of sports. The cultural activities are generally organized at auditorium hall and open stage. The cultural team are supported with well maintained sound system and a stage for dance, drama and song activity. The yoga training is given in the open ground. The students are sit over them and instructors guide them the yoga exercises. One act play, song, dance, rangoli, Jhoti, mono action. etc. The programs of national eminence, cultural programs and district level competition are organized by the college. The college has a stage and auditorium for enacting play and organizing other cultural shows. It is used for annual function and cultural events. There is positive environment of art and cultural in the college, annual cultural programs were organized by cultural and dramatic association in every year. . . The literary association conducts literary activities like poem, writing, personality test, debates, essay, quiz etc for the exploration of hidden qualities of the students. To explore spirit of sports in students we have Athletic Association. Each year the annual athletic meet reorganized (for 2 days). The students participate in different tournaments in Basket Ball, Badminton, Hockey, Kabaddi, Kho kho, Table Tennis, and athletic events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

26

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

76.08

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has been shifted from old building to new building. The library has 9,677 number of books and teacher computer and internet facility is available for the students inside the library . a study table and

a reading room facility is available for the student and teacher monthly magazines of general knowledge current affairs literature are procured for the student. Also computing equipments and internet facilities are available .so library of the college plays a vital role in disseminating knowledge. The library possesses a nice collection of books & journals .The library functions from 08.30 a.m to 04.00 p.m on all working day ,books are purchased through quotation call from the book seller from the state by the financial . the records of issue of book is maintained in manual xerox facilities are available for the students. different forms accession book register, student physical attendance register ,To frame the rules and regulation of the library there is library committee. Member of the committee pay attention to the need and intellectual aspiration of the student ,Recently the institution has subscribed to the N-LIST program where in the students and teaching staff of the college can have access to online resources as research articles e book from popular journal and published articles.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

89723

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to meet the increasing demand for better ICT infrastructure and internet connectivity, the institution has furnished the staff and students with modern IT equipment and High speed wired and wireless connectivity. Our Institution provides internet connectivity to the students almost all over the campus through wireless network. Students regularly visit E-Library, Reading Room, Computer Lab for accessing e-resources and different e-contents. Auditorium Hall, Seminar Hall along with 2 Smart Classroom are updated with high speed internet enabled Smart Board to facilitate the teaching-learning process. In addition to this, all the computer systems of the office and SAMS lab is connected with high speed internet facility. All the computer systems regularly updated with latest windows, software and hardware to ensure that they meet the requirements of websites and heavy tasks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.3.1_1724844231_16093.pdf

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.05

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Education Lab. BB cloth-50, Geographical Map-10, Visual idspictures of different personalities of national reput andrelated topics of different subject i.e Non-cooperationmovement, philoshoper and great personality. Home science lab sewing machines-06, microscope-03, Gas burner 02, chullas,posters and charts of different topics related to home science,weighting machine, Refridgertor, cooking utensilts andcrouckeries and cutleries for display and washing machine,over=-01, Iron box, sandwich maker, chapati maker, green boardand tale for lab. The Computing equipments are installed atdifferent place with internet connectivity, scanner and printerfacilities The campus is visit enabled for everyone All thecampus and room are equipped with CCTV survesllance. The collegehas promoted the use of ICT tools for facilistating

teachinglearning process. The Common facilities available in the campusincludes staff room, separate common room for girl. A gymnasium, telephone, internet and purified drinking waterfacilities. The college has a set up for sports, games indoor,outdoor, inside the campus and out door sports is regularly donein near by play grounds, students regularly participate incollege, Inter college, university, state and National events ofsports. The record of achievments of Department and physicaleducation forms one of the biggest strength the college duringthe last decade. To explore sprit of sports in students we haveAthiectic Association . Each year the annual atletic meet reorganized (for 2days). The students participate in differenttournaments in Basket Ball, Badminton, Hockey, Kabadi, Kho ko,

Table Tensie, and athlectic events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/4.1.1_1725095679_16093.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

234

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://womenscollegerayagada.in/wp-content/uploads/2024/08/5.1.2-scanned.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

216

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

216

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

06

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has its Students Union advisory body which organises different competitions and cultural activities .The college organises the annual day celebration where the students are engaged in different activities . The students representations or grievances are addressed by grievance redressal cell. The students grievances are directly recieved through application which is take up by principal of the college. In many cases the application is refered to the committee members and problem of students redressed immediately .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the college meets once in a year . The alumni of the college have contributed significantly. They have developed a medicinal plants garden in the college campus, and they have also donated the books to the Jhanjabati hostel which all costs around Rs7,000/-. They have also provided three cement made chairs for the students for sitting purpose. They have some times participated in Swachh Bharat Abhijan in cleaning the campus .

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/5.4.1_1725543235_16093.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1.full fledged college by incorporating BSC and B. Com forproviding better opportunities for the girl students

especially the underprivileged groups of the societ.2. It caters to the higher academic needs of women, dalits

and tribals with a mission to make them socially respectfuland economically self reliant.3. Provision for equal opportunity.4. To enrich the minds with knowledge and make them strongfor taking challenges of the society and country withresilience.

5. To foster in them the spirit of patriotism andnationalism.

6. To make an attempt to inspire the students in becoming the best citizens of India.

7. To train the minds of the girl students in a manner as to overcome mental depression and to make them mentally strong and spiritually guided.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

.Women's College, Rayagada has various institutional practices. From this Two case studies can be cited here. One is the purchase committee of the college. In this committee Principal is the chairperson, provided by proper

representation of staff members. This committee sits when there is a demand for purchase of different articles andcommodities for the college. Members decide on the modalities

of the purchase. They take a decision to ask for quotations or tenders whatever is required. All the sealed quotations or tenders are opened in the presence of the members. Finalization of the quotation depends upon the purchase committee. It can also verify the quality of the articles purchased. Everything is left to the decision of the purchase committee. Another instance of decentralization is the work done by Pension Facilitation Cell in which Principal is the chairperson along with four staff members. The Pension Facilitation Cell meets every year to discuss the pension matters of the retired employees. The committee gives notice to the employee going to retire before six months of their retirement to apply for sanction of final pensionary benefits. The committee also gives proposal for sanction of provisional pension to the Directorate.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/6.2.1_1724763434_16093.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a well established IQAC cell. The college has a Governing Body consisting of Additional District Magistrate and Principal of the college. Besides that the IQAC committee is formulated as per the NAAC guidelines. The college is managed by administrative officials, professionals, local leaders. The Principal -cum- secretary of the Management centrally manages the quality input implementation of the college. The IQAC of the institution works overtime to set academic standards parameters for the college. The IQAC cell monitors the academic activities. The recommendations of IQAC for assurance of the quality in the college at every sphere of the institution such as academic, accounts, examination, extension, discipline, games and sports. Necessary deployment of committees is ensured to make the proper implementation of quality culture at every sphere. The principal and all the faculty members and office staff shoulders all responsibility to ensure different activities of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/04/IQAC-FIRST-MEETING-2023-24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college comprises of committees, council, cells, extension units, students bodies, etc. Powers and responsibilities have been clearly defined and allocated in respect of these constituent units. The

Governing Body of the college works in close cooperation with the Principal to regulate and maintain a congenial and academic environment required for this purpose. In the context of the apex decision-making process, the Governing Body takes the leadership role. The Governing Body of the college consists of

1. President

2. Principal (Secretary)

Principal executes all academic and administrative plans and policies with the help of 29 sub-units, viz.

1. IQAC Cell

2. Staff Council

3. NAAC Committee

4. Admission Committee

5. Excursion Committee

6. Swaccha College Committee

7. Internal Complaint Committee
8. Yoga Committee
9. Seminar Committee
10. NCC Committee
11. Canteen and Food Committee
12. Security Committee
13. NSS Committee
14. Committee for Disabled Students
15. Women Empowerment Cell
16. Competition and Meeting Committee
17. Prevention of Sexual Harassment Cell
18. Alumnae Committee
19. Discipline Committee
20. College Website Committee
21. YRC Committee
22. Anti-Ragging Cell
23. Grievance Cell
24. Library Committee
25. Hostel Committee
26. Finance Committee
27. Academic Development Committee
28. Purchase Committee
29. College Development Council

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/wp-content/uploads/2024/09/6.2.1_1724763434_16093.pdf
Link to Organogram of the Institution webpage	https://womenscollegerayagada.in/wp-content/uploads/2024/09/6.2.1_1724763434_16093.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has a well established IQAC cell. The college has a Governing Body consisting of Additional District Magistrate and Principal of the college. Besides that the IQAC committee is formulated as per the NAAC guidelines. The college is managed by administrative officials, professionals, local leaders. The Principal -cum- secretary of the Management centrally manages the quality input implementation of the college. The IQAC of the institution works overtime to set academic standards parameters for the college. The IQAC cell monitors the academic activities. The recommendations of IQAC for assurance of the quality in the college at every sphere of the institution such as academic, accounts, examination, extension, discipline, games and sports.

Necessary deployment of committees is ensured to make the proper implementation of quality culture at every sphere. The principal and all the faculty members and office staff shoulders all responsibility to ensure different activities of the college.

File Description	Documents
Paste link for additional information	https://womenscollege rayagada.in/igac/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

08

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The academic and curricular activities of the faculty are appraised as per the policy of Department of Higher Education, Govt of Odisha .The principal of the institution

isempowered to evaluate the performances of the faculty andalso furnish necessary observations and recommendations inthe CCR. The said CCR is also signed by the presidentGoverning body of the college . The lesson plan and progressreport and monthly reviews on academic progress are monitoredby the Principal of the college. If any recommendation thatis individually communicated to the concerned faculty member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Women's college, Rayagada conducts Local Fund Audit everyyear after the closing of financial year. The Local FundAudit generally appoints the audit firm for the accountsreview of the college. The audit firm submits the data to

Local Fund Audit . If any deviation or any compliance isarised then the college authorities comply the matter .As far as the internal audit is concerned at the first stagethe expenses on different heads are monitored and verified by

Accountant, reverified by Accounts Bursar and Principal. Thecash books, Daily Collection Register and Ledger has beenalso verified by the authorities. The college authoritiesconduct the internal audit by the registered Chartered

Accountants at the end of every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Women's College, Rayagada receives funds from the state govt. towards salary components and infrastructure grants' Under the scheme of OHEPEE for all round development through higher education department, govt. of Odisha Rs 4.52 crs has been sanctioned to meet various civil and non-civil requirements of the college. The funds under MP-lad and MLA-lad are also mobilized for the construction of building, toilets etc. The college also moderates students, fee structure from time to time in order to procure additional funding. After receiving the grant it goes through various processes involving the principal who is the chief disbursing officer, the Account Bursar, the finance committee, the purchase committee and the college office before it is finally disbursed to the concerned person of the respective departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has an established IQAC cell from the academic session 2014. The IQAC cell is run by IQAC coordinator. The institution has evolved methods to mobilize the resources to systematize efforts towards academic excellence. It initiates the steps to cater a quality culture through infrastructural development, seminars, examination system. The IQAC cell constantly work with all administrative bodies and invites suggestions from all stake holders. It organizes the Parents, Teachers and students meeting and collects feedbacks and invites suggestions. Accordingly the college authorities implements the said suggestions and also try to redress the problems. The IQAC cell regularly organizes the career counseling programmes, Vocational training programmes, Interdisciplinary Lecture sessions, Vocational training programmes, Blood donation camps and extension activities for the building up an excellent academic platform. It ensures the implementation of the plan of actions decided by the IQAC Committee members at first meeting of the year and the said activities are also reviewed at the end of the academic session. The IQAC cell is constantly implementing the quality measures time to time.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching and learning process is given the first priority by IQAC. The teachers of concerned department conducts the surprise test, class test and questions and answers discussions, seminar presentations to improve the performance of the students. In case of need, the extra classes are engaged to facilitate the academically poor students to improve the academic standard. The principal of the college monitors the academic activity, verifies the lesson plans. Each teacher plans the topics to be covered in number of classes and accordingly the progress of the topics are also verified by the principal and department HODs. These operational methods help in timely completion of the courses so as a result the students are performing very well in their examinations.

File Description	Documents
Paste link for additional information	https://womenscollegerayagada.in/igac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security - - A security guard at the gate and anight watch man is appointed. The entire campus is under CCTVsurveillance. Fire extinguishers are placed at differentplaces. -50 seated hostel facility is provided within the

campus. -First Aid box is also kept at different places-Napkin incinerators are installed. -Toilet facility isprovided inside the campus . - Code of conduct for thestudents ,teachers and

non-teaching staff is prepared and communicated . -Girls Common room is provided. -Internal Complaint committee is there to redress the problems.-Canteen facility is there inside the campus.-All electrical switch board and fans , air conditions are serviced regularly. -Every year self-defense training is provided on regular basis .

File Description	Documents
Annual gender sensitization action plan	https://womenscollegerayagada.in/brief-history/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://womenscollegerayagada.in/brief-history/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has kept big size dustbins at all students accessible places for dumping of solid waste materials which is collected by Municipality at every day basis from college premises. The liquid wastes are also collected by Municipality . Again we have three types of dustbin like red, green and blue coloured dustbins in our premises. we have also a solid waste pit behind our premises. Which is always filled with different types of plant products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://womenscollegerayagada.in/wp-content/uploads/2024/09/7.1.2_signed.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Women's College Rayagada is the oldest college in the Rayagada district. The college caters to the higher academic needs of SC/ST/OBC students of not only of Rayagada district but also of adjacent districts like Kalahandi, Koraput, Phulbani. The institutional effort for students academic betterment starts from the day of joining to the college. They have been given chance, to participate in different events organised by NSS/YRC// NCC/IQAC and college. In the extension activities NSS wings organise rally to create awareness among people, taking students to visit Mosque, Church and Temple. The students perform the drama or skits to make people aware about that we all are Indians and we all are the son of the soil. The observation of Communal Harmony Day and World Unity Day, Human Rights Day creates the platform to include every student to create a feeling of unity. To make the institution truly a noble place of learning and free from communal biasness, competitions and awareness programmes are organised among the students. The college maintains a transparent and disciplined atmosphere where no discrimination among any caste, creed and religion. A strong motivation from all faculty members, NSS officers, NCC Officers and YRC wings was given to the students to be fear less and disciplined career.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college observes the Human Rights Day, Constitution Day, Voters Awareness Day, Systematic Electronic Voting Machine Programme, Use of EVM and Legal Awareness program for students and as well as for the faculty members. As the citizen of India they were also aware about their Rights, duties, responsibilities and obligations towards society. Besides that All Birth day Observance of Mahatma

Gandhi, Vivekananda, Jawaharlal Nehru, Sarvapalli RadhaKrishnan, B.RAmbedkar were celebrated at college. The resource persons are invited to address the gatherings and gave messages regarding the human values, rights and their duties towards society and nation at large.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes the Human Rights Day, Constitution Day, Voters Awareness Day, Systematic Electronic Voting Machine Programme, Use of EVM and Legal Awareness program for students and as well as for the faculty members .As

the citizen of India they were also aware about their Rights ,duties, responsibilities and obligations towards society .Besides that All Birth day Observance of Mahatma Gandhi,Vivekananda, Jawaharlal Nehru, Sarvapalli RadhaKrishnan, B.RAmbedkar were celebrated at college. The resource persons are invited to address the gatherings and gave messages regarding the human values, rights and their duties towards society and nation at large.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

Knowledge Zone (Let's Inspire the Students Mind)

Objectives

Implementation of Knowledge Zone in teaching methods improves concentration, identifies knowledge

gaps, boosts confidence, and helps the students retain information.

The aim of the Knowledge Zone is to test the learner's knowledge about current affairs and awareness of

world events.

Best Practice 2

Millet Mission

Objectives

1. "Millets: A Super food for a Super health."
2. Learning with Earning
3. By promoting the production and consumption of millets, the mission could contribute to gaining hands-on experience on learning and earning
4. The students got motivated to be self-employed. It also helped in their personality development.

Context

Focusing on Odisha's good name for millet production and our initiation to step in to a healthy lifestyle,

Department of Home Science, Women's College, Rayagada had conducted a Millet Mission on October

10, 2023. We got to learn a lot about our forthcoming saviour from the chemical- based sustenance in our lives, that is the "poor man's food", the "future food" - the Millets This function was successfully organized by the Department of Home-Science under the great guidance of the Head of the Department, who articulated about the cultivation, harvest, production rate in India and especially in Odisha, importance, health benefits; basically an overall look on the "Age of Millets" and benefitted the students with an advice to go for cereals rather than junk food.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering Tribals Through promotion of KUI language. (Tribal Language of common people). Odisha is the homeland of the tribals. There are sixty two type of tribes are in Odisha among

them the Kandha tribe is considered to be one of the major tribe. Their concentration is mainly found all over the blocks of the Rayagada regions of the state of Odisha in India. I\

Rayagada is a tribal district of Odisha consisting of various tribal communities with their sub tribes. The Women's College, Rayagada being the only women's college in the district has almost 75% students who belong to the tribal community and can speak Kui language. In view of the vulnerability of the language, the institution has taken a few steps as one of the best practices to preserve and propagate this language and associated culture. The institution has tried to create awareness among the students regarding the relevance of preserving their ethnicity and their language. For this we have encouraged our students to translate their seminar papers into Kui language well guided by Kui speaking teachers. We have conducted various competitions like essay writing, story writing, etc in Kui language. To promote the language, the HODS of each department have encouraged their respective students to write poems, stories and essays in Kui language for displaying in the wall magazines of their department.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Women's College Rayagada has taken up the post accreditation initiative towards quality teaching, learning and enhancement of quality culture by taking initiatives under the following activities. 1-Academic- Implementation of Model

Syllabus. - Facilities under UGC sponsored programme. i.e. Career counselling Equal Opportunities Cell, Interdisciplinary Lecture sessions, Extra Mural Lecture Sessions, Vocational Training sessions, Skill development Training Programme. - Academic progress of departments ensured through lesson plan progress register supplying lesson notes and question bank to students. - Implementation of surprise test and quiz test. 2-Examination - CCTV Surveillance in all examination halls - Transparency in examination system 3-Evaluation- Introduction of student presentation - Question and answer discussion - Quiz discussion - Surprise Test

-SeminarPresentation 4- Admission - Implementation of on-lineadmission through SAMS LAB, Governmentof Odisha- Institutionally counselling and awarded of honours on meritbasissetting up well equipped SAMS Centre for transperentadmissionwork. -Admission to different extension activities (NSS/NCC/YRC) throughselection procedures. 5- Infrastructure- - Buildings The following buildings have come up in the last four years -Administrative Block -Auditorium -Canteen -Girls Hostel -library -Reading Room -NCC Room -Girls Toilet Facility B-Power Supply - Inverter Facility provided to SAMS Lab, Pricipals Room , StaffCommon Room , Examination Controll Room , Office , IQAC Room . -Class rooms have been supplied with lights and fans. -Air conditioners have been installed in the principals chamber,SAMS LAB, IQAC Room, Staff Common Room, Exam Section